

MINUTES OF THE PUBLIC BOARD MEETING
HELD ON MONDAY, FEBRUARY 7, 2011 AT 7:00 P.M.
IN THE ATRIUM OF THE GEORGE INNESS ANNEX
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. STATEMENTS

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

1. On Friday, December 17, 2010 notice of this meeting was faxed to the Montclair Times, the Herald News and the Star-Ledger. The time, date and location of this meeting were accurately set forth therein.
2. On this same date a copy of said notice was filed with the Township Clerk and was posted at the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road.
3. Copies have also been mailed to all persons who have requested same at no cost.

B. RESOLUTION FOR EXECUTIVE SESSION

At 7:09 p.m. moved the following resolution:

Dr. Allen-McMillan moved to approve the following resolution:

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Montclair Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1) – (9);

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education shall forthwith enter into closed session to discuss the following matters concerning: *out of district placements*.

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Seconded by *Ms. Larson* and approved by a vote of 5-0.

C. EXECUTIVE SESSION

D. RETURN TO OPEN SESSION

Ms. Larson moved that the Board shall return from executive session; seconded by *Mrs. Kulwin* and approved by a vote of 6-0.

The Board returned to open session at 7:40 pm.

E. The Pledge of Allegiance occurred at 7:42 p.m.

F. ROLL CALL

	PRESENT	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>
Shirley Grill	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>
	<u>(Arrived at</u>	
	<u>7:20 p.m.)</u>	
Staff Members	<u> 6 </u>	
Members of the Public	<u> 200 </u>	
Members of the Press	<u> 1 </u>	

G. MINUTES

Ms. Larson moved to approve the following minutes:

Public Board Meeting held on Monday, January 24, 2011

Seconded by *Dr. Allen-McMillan* and approved by a vote of 6-0 with no abstentions.

H. SUPERINTENDENT'S REPORT

2011-2012 Budget

Dr. Alvarez discussed the school budget in detail. He stated that the goal of the budget is to support the instructional program and to keep programs that will help close the achievement gap. The recommitment of the district to maintain a more inclusive practice is to provide more programs and bring out-of-district students back into the district. The small learning communities will be enhanced at the high school with the addition of two new small learning community programs. He indicated that there will be some changes made within some of the schools but that all 11 schools will remain open.

Dr. Alvarez indicated that new time lines have been received from the Department of Education which dictates that the budget is to be submitted to the Essex County Superintendent by March 4.

For this reason, detailed figures about the budget will be presented this evening. He stated that Montclair's net valuation has dropped significantly which will impact taxes. As yet, no information about state aid has been received. If the district receives state aid, there will be a decrease in taxes. If no state aid is received then taxes will be increased. Regardless of the scenario, the district is \$5.7 million under CAP. He stated that the tax levy is going down by \$5.7 million.

Dr. Alvarez spoke about the \$1.7 million in savings to the district by outsourcing all aides. Outsourcing would result in bringing back individuals who are performing effectively but would result in a number of aides losing their health benefits.

Dr. Alvarez spoke about the savings of approximately \$250,000 from staff reductions and renegotiated contracts with the Montclair Community Pre-K.

Dr. Alvarez spoke about the courtesy busing in the district being increased from 1 mile to 1.5 miles and bringing out of district students back into the district. This will result in a savings of \$600,000.

Dr. Alvarez stated that the Board will require that the Montclair Fund for Educational Excellence (MFEE), the Montclair Education Association (MEA), and Adult School of Montclair (ASM) assume the responsibility of contributing to their pension and health benefits. This would result in approximately \$116,000 in savings.

Dr. Alvarez stated there was a group that investigated the Pay to Participate program and the Board would have to develop a policy if they agree to this program. It is expected that this program will generate approximately \$200,000 in revenue. He indicated that this program will only be implemented at Montclair High School and this will be a one time set fee for all students regardless of the activity. Students who are receiving free or reduced lunch will be excluded from participating in this fee.

Dr. Alvarez stated that at this point as of July 1 there will be 20 retirements in the district. An \$800,000 savings is expected. He added that there are a number of efficiencies such as Central Office, staffing across the district, supplies and some stipends accounts where there will be a savings of \$1.3 million.

He introduced Mrs. Sullivan to present further information about the budget.

Mrs. Sullivan spoke about the highlights and details of the 2011-2012 budget in the attached presentation.

I. BOARD OF EDUCATION REPORTS

Committee Reports

a. Budget Committees Report

None.

b. Communications Committee

Mrs. Kulwin indicated the Board members read through the emails received from members of the public.

c. Curriculum Committee

None.

d. Facilities and Enrollment Advisory Committee

Mr. Kautz stated that they will be meeting with Mrs. Sullivan on Thursday.

e. Personnel Committee

None.

f. Special Needs Committee

Ms. Larson spoke about the Board of Education's meeting with the representatives from the Montclair Education Association (MEA).

Mrs. Wilson presented information regarding representatives from the Board of Education's meeting with Board members of the MECC.

J. COMMENTS FROM THE PUBLIC-AGENDA ITEMS

The Board allowed members of the public to comment on agenda items.

K. GENERAL RESOLUTIONS

1. Resolution re: Approval of the *Revised* School Field Trips

Mrs. Kulwin moved to approve the following resolution:

WHEREAS, The New Jersey Department of Education Accountability regulations require approval of all school related field trips by the Board of Education and,

WHEREAS, the field trip must be directly related to instruction and class work,

NOW, THEREFORE, BE IT RESOLVED that the following field trips are approved:

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
5-6-11	Renaissance	7	Khan	Great National Wildlife Refuge, Basking Ridge, NJ	\$5	Field work, science in the curriculum, Biology
5-13-11	Renaissance	7	Khan	Great National Wildlife Refuge, Basking Ridge, NJ	\$5	Same as above
3-11-11	Renaissance	7	Khan	Chelsea Art Galleries, New York City	\$10	Integrating art, social studies, current events. Language arts
3-18-11	Renaissance	7	Khan	Chesea Art Galleries, New York City	\$10	Same as above
2-11-11	Renaissance	7	Khan	Schomburg Center, New York City	\$20	Black history month studies
2-18-11	Renaissance	7	Khan	Schomburg Center, New York City	\$20	Same as above
3-5-11	Renaissance	6-8	Hittel	Grover Cleveland HS, New York City	0	Regional Science Olympiad Competition
2-24-11	Bradford	K-3	Macaluso	Lord Stirling Environmental Educational Ctr, Basking Ridge	\$15	Provides an opportunity for students to observe and discuss the concept of maple sugaring
2-17-11	Northeast	4	Conahan	Liberty Science Center, Jersey City	\$12	To extend the physical and life science units with hands on activities
5-4-11	Northeast	K	Bulken	Newark Museum	\$13	Explore art and culture of Asia and Africa.
3-8-11	Watchung	5	Arnold	Montclair State U	\$10	To see the play "My Heart in a Suitcase" children will have read various novels
2-18-11	Bullock	4	D'Andrea	Thomas Edison National History Park, W.Orange	\$10	To tour the laboratory and learn about the scientific method applications of electricity and industrial revolution
3-15-11	Glenfield	6-8	Furer	Middlesex County College, Edison	\$25	Participation in the Science Olympiad State Tournament

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
4-26-11	Glenfield	6	Dominick	Museum of Modern Art, NY	\$7	To enrich knowledge of art history after reading Mixed Up Files
3-8-11	Edgemont	K	DiPietrol	Community Theatre, Morristown NJ	\$16	Theme of play is friendship. The play builds on concepts introduced this year of tolerance, fairness and respect for others
4-8-11	Nishuane	2	Hurling	Montclair Art Museum	0	To enrich the study and enhance the understanding of portraiture

BE IT FINALLY RESOLVED that the field trips are approved in accordance with the New Jersey Department of Education Accountability Regulations.

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

L. BUSINESS

1. Resolutions

Ms. Larson moved to approve the following resolution:

- a. Resolution re: For Member Participation in a Cooperative Pricing System

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on February 7, 2011 the governing body of the Montclair Board of Education, county of Essex, State of new Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Montclair Board of Education

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-1(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACT UNIT

The lead Agency shall be responsible for the complying with the provisions of the *Local Public Contracts law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

I Hereby, certify that the above resolution was adopted by the Montclair Board of Education at the Board meeting held on:

BY: _____
(NAME AND TITLE)

ATTEST BY: _____
(NAME AND TITLE)

b. Resolution re: Approval to Give Artifacts to New Jersey State Museum

WHEREAS, the Montclair Board of Education contracted with an archeological firm, CRCG, to recover artifacts found a the site of the Bullock School, and

WHEREAS, the CRCG subsequently went bankrupt and gave artifacts belonging to the Montclair Board of Education, and

WHEREAS, the New Jersey State Museum has offered to find a suitable repository for the artifacts

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves an agreement with the New Jersey Museum for them to take possession of the artifacts and search for an appropriate repository.

c. Resolution re: Approval of Amended Conference and Travel Expenses

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

CONFERENCE AND TRAVEL EXPENSES					
<u>CONFERENCE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
Managing ADHD: Beyond Medication & Mod.	Lisa Honczarenko Andrea Smith-Morgan	MHS MHS	\$179.99 \$179.99	Will be able to gain a deeper understanding of ADHD and will be able to obtain new strategies and interventions that we can utilize in our Resource Center and ICRS classes for World Literature.	Fairlawn, NJ
PROMPT Training Workshop	Cynthia Knott	CO	\$650.00	Will help with the evaluation process for the Pre-K team to help determine if PROMPT Therapy	New Providence, NJ

CONFERENCE AND TRAVEL EXPENSES					
<u>CONFERENCE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
				is needed and the frequency of therapy.	
YAI – Inst. On Disabilities	Linda Colucci	Pre-K	\$345.00	Part of her PIP, she will attend conferences promoting inclusion of students. As well as attending session she will also be presenting.	New York City
Using Geometer’s Sketchpad in Middle School	Rosalind Thompson Howard Bousel	Glen Glen	\$100.00 \$100.00	Will promote the delivery of math instruction and enhance the use of technology in my mathematics support classes	MSU

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by *Mrs. Wilson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

2. Change Orders

- a. Approval of Change Order #3 for Classroom & Locker Room Renovations at Glenfield School

Dr. Allen-McMillan moved to approve the following resolution:

Topic: Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on March 11, 2010, for Classroom & Locker Room Renovations at Glenfield Scholl. The contract was awarded to GPC, Inc., 20 East Willow Street, Millburn, New jersey, 07041, in the total amount of \$205,000.00 (base bid of \$187,000 plus alternate #1for \$18,000).

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #3 for a credit amount of \$650.00 as follows:

Home EC Room: Credit to delete new main hot and cold water
shut offs and reuse existing (\$650.00)

Seconded by *Mrs. Wilson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

3. Resolution re: Approval of Out of District Placements

Mrs. Wilson moved to approve the following resolution:

WHEREAS, the Superintendent recommends that the Board approves the actions contained in the attached Out-of-District Placements.

BE IT RESOLVED that the Board approves the actions attached in the Out-of-District Placements of February 7, 2011. (See Attachment A)

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

M. COMMENTS

1. Members of the Public

None.

2. Board Members

None.

N. ANNOUNCEMENT OF FUTURE MEETING DATES

The next meeting of the Board of Education will be held on Monday, February 28, 2011 and will open at 7:00 p.m. in public but will go immediately into executive session. The meeting will reconvene in public at approximately 7:30 p.m. in the Atrium of the George Innes Annex, 141 Park Street.

O. ADJOURNMENT

At 9:55 p.m. *Ms. Larson* moved to adjourn the meeting; seconded by *Dr. Allen-McMillan* and approved by a vote of 6--0.

Respectfully submitted,

Dana Sullivan
Board Secretary